

## **charge for missed appointment**

Occasionally, an event may come up that would necessitate canceling your appointment at our sleep lab. If such an event should arise, please provide a minimum of 24-hour notice.

If you fail to come to your appointment or provide less than 24 hours notice, you will be charged **\$500**. Your insurance carrier won't pay for this broken promise. This amount will be charged to you. Payment in FULL is expected within 10 business days.

There may be times when inclement weather does not allow you the window to call within 24 hours. In these cases please call as soon as you know you will not be able to keep your appointment and you will not be charged the \$500 fee. Failure to call will in fact incur the charge.

Please call us, if you are unable to keep your appointment. You can reach us Monday through Friday, 8:00 AM till 4:30 PM at (319) 338-2101. Or, you can leave a message between 6:00 PM and 8:30 PM by calling the same number.

Best regards,

Bev Quaintance, RN  
Practice Manager